



# EXCLUSIVE BUYER BROKERAGE AGREEMENT

This form was developed by the Real Estate Council of Alberta for use in residential real estate and adapted by the Alberta Real Estate Association for the use of its members.

**BUYER**

and

**BUYER'S BROKERAGE (the "Brokerage")**

Name \_\_\_\_\_

Brokerage Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_ (postal code)

Phone \_\_\_\_\_ Fax \_\_\_\_\_ (postal code)

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

*Broker, Associate Broker or Associate authorized to represent the Brokerage*

Member of \_\_\_\_\_ Real Estate Board (the "Board")

In consideration of the Brokerage assisting the Buyer in purchasing a \_\_\_\_\_ (type of property) property in the Market Area(s) described as \_\_\_\_\_

\_\_\_\_\_ the Buyer hereby gives the Brokerage the exclusive right to act as the agent for the Buyer on the following terms:

## 1. TERM OF THE AGREEMENT

1.1 This Agreement will commence at \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ and will expire at \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

## 2. BROKERAGE'S MANDATE

2.1 **Obligations:** The Brokerage will:

- (a) obey the lawful instructions of the Buyer;
- (b) exercise reasonable care and skill in the performance of this Agreement;
- (c) use best efforts to seek out and advise the Buyer, in a timely manner, of properties available for sale in the Market Area(s) that may meet the Buyer's material requirements and generally promote the Buyer's interests;
- (d) subject to clause 13, act only as the Buyer's agent;
- (e) subject to clause 13, be loyal to the Buyer and act in the Buyer's best interests at all times;
- (f) make timely and full disclosure of all conflicts of interest that may arise between the Buyer's interests and those of the Brokerage or sellers;
- (g) at the earliest reasonable opportunity, advise any seller in whose property the Buyer is interested that the Brokerage is the agent of the Buyer;
- (h) not appoint another brokerage to act on behalf of the Buyer as subagent without the Buyer's prior written consent;
- (i) assist the Buyer in negotiating favourable terms and conditions with a seller;
- (j) assist the Buyer in preparing and complying with a legally binding purchase contract;
- (k) use best efforts to discover relevant facts pertaining to any property for which the Buyer is considering making an offer;
- (l) hold all monies received by the Brokerage in trust in accordance with the provisions of the *Real Estate Act*;
- (m) present, in a timely manner, all offers and counter-offers to and from the Buyer, even when a property is already the subject of a purchase contract;
- (n) disclose to the Buyer, in a timely manner, all relevant facts known to the Brokerage affecting a property or a transaction;
- (o) keep the Buyer fully informed regarding the search for a property and any resulting transaction;
- (p) advise the Buyer to obtain expert advice on matters of importance to the Buyer;
- (q) subject to clause 9.1(b), disclose to the Buyer the existence and terms of any competing offers, known to the Brokerage, for a property in which the Buyer is interested;
- (r) comply with all provisions of the *Real Estate Act* and its regulations, and the rules and bylaws of the Real Estate Council of Alberta; and
- (s) provide a true copy of this Agreement to the Buyer after all parties have signed it.

2.2 **Other Services:** The Buyer requests, and the Brokerage agrees to provide at the Buyer's expense, where applicable, the following additional services:

- (a) to advertise for suitable properties;  Yes  No
- (b) to assist the Buyer in arranging for inspections of a property;  Yes  No
- (c) to assist the Buyer in arranging for appraisals of a property;  Yes  No
- (d) to assist the Buyer in arranging for a search of title to a property;  Yes  No



(e) the services listed below: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Buyer's Initials \_\_\_\_\_

**3. BUYER'S CONFIDENTIAL INFORMATION WILL BE PROTECTED**

- 3.1** The Brokerage undertakes it will:
- (a) not use confidential information received from the Buyer, or obtained as a result of providing services under this Agreement, for its own gain or the gain of its employees or to the prejudice of the Buyer's interests; and,
  - (b) not disclose any confidential information concerning the Buyer to any other brokerage or other person unless authorized by the Buyer or required by law.

**4. USE AND DISTRIBUTION OF BUYER'S INFORMATION**

- 4.1** The Buyer consents to the collection, use and disclosure of personal information by the Brokerage for purposes that relate to the services provided to the Buyer by the Brokerage and such other uses as are consistent with the purchase or prospective purchase of a property.
- 4.2** The Buyer agrees that information regarding any property purchased by the Buyer through the Brokerage may be retained and disclosed by the Brokerage and the Board for reporting, appraisal and statistical purposes.

**5. BROKERAGE'S FEE**

- 5.1 Payment Security**
- (a) The Buyer will pay the Brokerage on the signing of this Agreement, the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_) which will be applied towards any remuneration payable by the Buyer to the Brokerage under clause 5.2 of this Agreement.
  - (b) These funds shall be refunded to the Buyer no later than \_\_\_\_\_ days after the expiry date of this Agreement if the remuneration is not earned according to clause 5.2. If the Buyer has signed a contract with a new brokerage as per clause 5.2(b), these funds shall be refunded forthwith to the Buyer.
- 5.2 Remuneration:** The Buyer will pay the Brokerage as Remuneration: \_\_\_\_\_

\_\_\_\_\_ (plus GST);  
\_\_\_\_\_ Buyer's initials \_\_\_\_\_

- (a) if, during the term of this Agreement, a legally enforceable purchase contract from whatever source obtained is entered into between the Buyer and a seller (other than a seller or a property that has been specifically excluded in writing from this Agreement) and the purchase is completed or the Buyer without legal justification fails to complete the purchase; or
- (b) if, within 90 days of the expiration of this Agreement (the Hold-Over Period), a legally enforceable purchase contract is entered into between the Buyer and a seller (other than a seller or a property that has been specifically excluded in writing from this Agreement) whose property was introduced to the Buyer during the term of this Agreement by whatever means or person, and whether or not the Brokerage is the effective cause of such purchase contract and the purchase is completed or the Buyer without legal justification fails to complete the purchase; except this clause will not apply where the Buyer has signed another buyer brokerage agreement after the expiration of this agreement and remuneration is payable to another brokerage according to the terms of that other buyer brokerage agreement as a result of a purchase.

- 5.3 Source of Remuneration**
- (a) The Buyer authorizes the Brokerage to request payment of the Remuneration specified in clause 5.2 or part thereof from:
    - (i) the Brokerage representing the seller; or  Yes  No \_\_\_\_\_ Buyer's initials
    - (ii) the seller, where the seller has not listed the property with a brokerage.  Yes  No \_\_\_\_\_ Buyer's initials
  - (b) Where the amount so received by the Brokerage plus the Payment Security:
    - (i) exceeds the Remuneration and GST specified in clause 5.2, then the excess will immediately be paid by the Brokerage to the Buyer; or
    - (ii) is less than the Remuneration and GST specified in clause 5.2 then the shortfall will immediately be paid by the Buyer to the Brokerage.

**5.4 Payment of Remuneration**

The Buyer will pay the Remuneration to the Brokerage no later than the second business day after the purchase is completed unless the Buyer and the Brokerage otherwise agree in writing. A purchase is completed when the purchase price is paid to the seller or the seller's lawyer and is releasable. Any holdbacks or conditions accepted by the seller or the seller's lawyer will not delay the payment of the Remuneration to the Brokerage.

**5.5 Alternative Remuneration**

If during the term of this Agreement, the Buyer should withdraw from the market, the Buyer will reimburse the Brokerage for all reasonable expenses incurred in the performance of this Agreement prior to the date on which the Buyer notifies the Brokerage in writing of the Buyer's decision, provided that such reimbursement will not prejudice any other claim to remuneration to which the Brokerage may become entitled under clause 5 of this Agreement.

**5.6 Limitation on Other Remuneration**

Subject to clause 5.3, the Brokerage agrees not to accept any other remuneration, whatever its form (including a finder's fee, referral fee or gift) and from whatever source (including the seller, another brokerage or a contractor), directly or indirectly related to its agency under this Agreement unless, before accepting such remuneration, the Brokerage has:

- (a) fully disclosed in writing to the Buyer all relevant facts relating to the offer of remuneration including the maximum amount to be received; and,
- (b) obtained the Buyer's written consent to the Brokerage receiving such remuneration.

**6. DUTIES OF THE BUYER**

- 6.1** The Buyer agrees to provide the Brokerage with sufficient personal and financial information to enable the Brokerage to determine the Buyer's ability to purchase real estate.
- 6.2** The Buyer will:
- (a) make reasonable efforts to communicate and cooperate with the Brokerage in a timely manner;
  - (b) provide the Brokerage with all information necessary to identify properties in the Market Area(s) in which the Buyer may be interested; and,
  - (c) immediately advise the Brokerage of any material change in information provided to the Brokerage.
- 6.3** The Buyer will immediately advise the Brokerage during the term of this Agreement and during the Hold-Over Period of all:
- (a) inquiries and offers to sell received by the Buyer from interested sellers, or their representatives, introduced to the Buyer during the Term of the Agreement;
  - (b) offers to sell presented to the Buyer, or made to the Buyer, from a seller introduced to the Buyer during the Term of the Agreement which is accepted by the Buyer or a seller, as the case may be, and the Buyer will deliver such offers to the Brokerage.

**7. BUYER'S WARRANTY**

- 7.1** The Buyer warrants that the Buyer:
- (a) is not currently represented by any other brokerage and will not enter into another Exclusive Buyer Brokerage Agreement with another brokerage during the term of this Agreement with respect to the same Market Area(s); and,
  - (b) has disclosed to the Brokerage all of the material requirements that the Buyer is seeking in a property.

**8. INDEMNIFICATION**

- 8.1** The Buyer will hold harmless and indemnify the Brokerage for any claims that may arise from its reasonable and good faith reliance on representations made, or information provided, by the Buyer.

**9. ADDITIONAL TERMS**

- 9.1** The Buyer agrees that:
- (a) subject to clause 13, the Brokerage may represent sellers and other buyers;
  - (b) the Brokerage cannot disclose to the Buyer confidential information obtained through any other agency relationships to which the Brokerage is or has been a party;
  - (c) the Brokerage will not be obligated to seek additional properties of interest to the Buyer once the Buyer is a party to an unconditional purchase contract;
  - (d) if a property purchased is owned by a limited company, a purchase of shares representing a controlling interest in the limited company will constitute a purchase for the purposes of this Agreement; and,
  - (e) this Agreement will be governed by the laws of the Province of Alberta and the Buyer and the Brokerage will submit to the jurisdiction of the Courts of the Province of Alberta for the resolution of any disputes that may arise out of this Agreement.

**9.2** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**10. ENDING THIS AGREEMENT**

- 10.1** Without prejudice to the acquired rights of the Buyer or the Brokerage, this Agreement will end upon:
- (a) a completed purchase of a property;
  - (b) the expiration of the Term of the Agreement as specified in clause 1.1;
  - (c) an earlier date than that specified in clause 1.1 if mutually agreed to by the Buyer and the Brokerage in writing;
  - (d) the suspension or cancellation of the Brokerage's licence to trade in real estate;
  - (e) the Brokerage ceasing to be a member of a real estate board;
  - (f) the bankruptcy or insolvency of the Brokerage or if it is in receivership.
- 10.2** Where one party to this Agreement has materially breached this Agreement, the other party may, at its option, end this Agreement by notice in writing to the party in breach.

**11. BROKERAGE'S DUTIES ON ENDING THIS AGREEMENT**

- 11.1** When this Agreement ends, the Brokerage will immediately:
- (a) cease efforts to seek out and advise the buyer of properties for sale in the Market Area(s);
  - (b) return documents and other materials, if any, provided by the Buyer.

**12. BROKERAGE'S CONTINUING DUTIES**

- 12.1** Ending this Agreement for whatever reason does not relieve the Brokerage of its duties to account for all monies received by the Brokerage and confidentiality to the Buyer.

**13. CHANGE IN REPRESENTATIVE CAPACITY OF THE BROKERAGE**

- 13.1** If the Brokerage is the agent of a seller, and the Buyer wishes to view that seller's property, the Brokerage will:
- (a) disclose this fact to both the Buyer and the seller; and,



(b) unless instructed otherwise by the seller, facilitate the viewing of the Property by the Buyer and make available the marketing information that is available to all potential buyers; however, the mere viewing of the property will not mean the Buyer is interested in the Property for the purposes of clause 13.2 below.

13.2 If the Brokerage is also the agent of a seller in whose property the Buyer is interested, the Brokerage will:

- (a) immediately advise the Buyer and the seller of all relevant facts and of the implications of concurrent representation;
- (b) give the Buyer and the seller an opportunity to seek independent advice;
- (c) obtain the written informed consent of the Buyer to the Brokerage continuing to provide services to the seller and the Buyer in a transaction brokerage relationship on the terms and conditions specified in the Common Law Transaction Brokerage Agreement and in the *Agency Relationships* guide prior to writing the offer; and
- (d) obtain the written informed consent of the seller to the Brokerage continuing to provide services to the seller and the Buyer in a transaction brokerage relationship on the terms and conditions specified in the Common Law Transaction Brokerage Agreement and in the *Agency Relationships* guide prior to presenting the Buyer's offer to the seller.

13.3 Should the Brokerage decide not to enter into a Common Law Transaction Brokerage Agreement or should either the Buyer or seller refuse to consent to transaction brokerage, unless otherwise agreed in writing by the parties, the Brokerage will continue to represent the party, be it the Buyer or the seller, with whom it first entered into an agency relationship and offer to treat the other party as a customer or to refer the other party to another brokerage.

**14. DEFINITIONS**

14.1 For the purposes of this Agreement:

- (a) "buyer" means a person acquiring or attempting to acquire an interest in real estate by purchase;
- (b) "purchase" includes an exchange, option, lease or other acquisition of an interest in real estate;
- (c) "sale" includes an exchange, option, lease or other disposition of an interest in real estate;
- (d) "seller" means a person disposing or attempting to dispose of an interest in real estate by sale;
- (e) "concurrent representation" means a situation in which a brokerage or an industry member represents two or more parties to a trade whose interests are seen to be in conflict; and,
- (f) "purchase is complete" when the purchase price is paid to the seller or the seller's lawyer and is releasable.

**15. THIS AGREEMENT**

15.1 This Agreement includes, if signed or initialed by the Buyer and attached to this Agreement, the following documents:

\_\_\_\_\_

\_\_\_\_\_

15.2 No amendment to the terms of this Agreement shall be effective unless it is in writing and signed by the Buyer and the Brokerage.

15.3 If there is conflict or discrepancy between any provision added to this Agreement and any provision in the standard portion hereof, the added provision will supersede the standard provision to the extent of such conflict or discrepancy.

15.4 This Agreement will constitute the entire agreement between the Buyer and Brokerage and there are no representations, warranties, collateral agreements or conditions which affect this Agreement other than as expressed herein.

**16. BUYER'S ACKNOWLEDGMENT**

16.1 The Buyer, having received and read both this Agreement and the *Agency Relationships* guide, and having been given the opportunity to request further information concerning this Agreement and the representation relationships described in the guide, acknowledges this Agreement accurately sets out the terms agreed to by the Buyer and the Brokerage.

16.2 This Agreement may be signed by the parties and transmitted by fax. This procedure will be as effective as if the parties had signed and delivered an original copy.

SIGNED AND DELIVERED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Buyer

\_\_\_\_\_  
Signature of Buyer

\_\_\_\_\_  
Print Name of Buyer

\_\_\_\_\_  
Print Name of Buyer

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Signature of Witness

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Print Name of Witness

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Print Name of Witness

\_\_\_\_\_  
Signature of Brokerage Representative

\_\_\_\_\_  
Signature of Witness

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Print Name of Brokerage Representative

\_\_\_\_\_  
Print Name of Witness